

## Registering with the FCC and Applying for an FCC Registration Number (FRN)

1. In order to apply for an amateur radio license, you must first have an FCC Registration Number (FRN).
2. To apply for an FRN you must first register with the FCC. Go to the [CORES website](#) or copy and paste this URL into your browser: <https://apps.fcc.gov/cores/userLogin.do>
- 2.1. The following will be displayed:

The screenshot shows the FCC CORES website registration page. The left section is for 'Username Login' with fields for 'Username' and 'Password' and a 'LOG IN' button. The center section is titled 'Need a Username?' and contains a 'REGISTER' button with a red arrow pointing to it. Below the button is a link 'Forgot/Reset your password?'. The right section is for 'Search for public FRN information' with a 'SEARCH' button. A note at the top left of the login section states: 'Note: The Username is the email address associated with your FCC Username Account.'

- 2.2. Click on "REGISTER" just above the red arrow and you will be asked to provide the following information:

### 2.2.1. Enter Username and Password

#### 2.2.1.1. Username. Enter a valid email address.

- This email address will be used as your username when logging in to the FCC User Registration System and other systems using an FCC Username Account.
- Any notifications relating to your Username Account will be sent to the email address provided.

#### 2.2.1.2. Password

- The password must be 12 to 15 characters long, cannot include any part of your Username, and must meet all the following criteria: 1 lower case letter, 1 upper case letter, 1 number, and 1 punctuation mark/special character.

### 2.2.2. Enter Additional Contact Information

#### 2.2.2.1. Name

- Secondary e-mail (optional) - The secondary email address provided cannot be used for login purposes.
- (Phone number)

### 2.2.3. Enter a Personal Security Question (PSQ) and Answer

#### 2.2.4. Click on “Create Account”

3. Almost immediately after you click on “Create Account” you will be sent a confirmation email to the email address you used as your Username. An example is shown below.

Your name,

Your request to create a new FCC account has been received. To verify your email address, please click the link below.

<https://apps2.fcc.gov/fccUserReg/api/authorizeUser/916b6199bf6f4f9f43ee43f88baa36d249b1446e0b150a81eb64c25c4be6f9ec15784f75c64ef888>

**This link will expire within 24 hours.** If you did not request an FCC account, please disregard this email.

For assistance, please submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call 877-480-3201 (Mon.-Fri. 8 a.m.-6 p.m. ET).

Thank you,

FCC CORES Registration Team

3.1. This email will contain an e-mail address verification link.

**3.2. You must verify your e-mail address within 24 hours.**

3.3. If you do not verify your e-mail address, your FCC Registration application will be dismissed.

4. Once you have registered with the FCC and verified your email address, you can log into CORES using your Username and password.



4.1. Click on “Login” and the following will be displayed on your screen as shown below:

 **Commission Registration System (CORES)**

**FCC Registration**

FCC > FCC Registration

**FCC Registration - LOGIN**

**Request Security Code**

*Ensuring your account's security is our top priority. To add an extra layer of protection, we need you to enter a special code. Just click the button below, and we'll send the code to your email inbox and any secondary contact email linked to your FCC Username. When prompted, enter the code. Thanks for helping us keep your account secure!*

←

4.2. Click on “Send Code”

4.3. After you click on “Send Code” a new message will appear:

 **Commission Registration System (CORES)**

**FCC Registration**

FCC > FCC Registration

**FCC Registration - LOGIN**

**Submit Security Code**

*Please promptly enter the security code that has been sent to your account inbox.*

*Occasionally there may be a slight delay in receiving your security code via email. Please be patient, and if you don't receive the code within a few minutes, feel free to request it again or try again later. Additionally, kindly check all folders in your inbox, including spam or junk folders, to ensure you locate the email. Thank you for your understanding.*

Security Code:  ↑ ↑

[Resend Code](#)

4.4. Check the email account used as your User ID and enter the six-digit security code and click on “Submit Code” and you will immediately see the following menu:

**Select one of the following:**

[Associate Username to FRN](#) Link your registered username to an existing FRN.

[Manage Existing FRNs & FRN Financial](#) Manage FRN information, view Red & Green light status, and view & make payments.

**Register New FRN** Register and receive a new FRN (including Restricted Use Frn).

[Reset FRN Password](#) Reset/update your FRN password.

[Search for FRN](#) Search for public FRN information.

[Update Username Profile](#) Update your username profile.

## 5. Apply for an FRN.

5.1. Click on “**Register New FRN**” – you will see the following screen:

Are you registering as an entity or as an individual?

An entity (e.g., corporation, partnership, government agency, etc.)  
 An individual

Is your contact address within the United States or its territories?

Yes  
 No

[CONTINUE](#) [Go Back](#)

5.2. Select “**An Individual**”, answer the address question, as appropriate, and click on “**Continue**”.

5.3. You will see the following screen:

Do you wish to proceed with a CORES FRN Registration or a Restricted Use FRN Registration?

CORES FRN Registration  
 Restricted Use FRN Registration (Restricted Use FRNs can only be used for reporting individuals on Form 323 and Form 323-E.)

[CONTINUE](#) [Go Back](#)

5.4. Ensure “**CORES FRN Registration**” is selected and then Click on “**Continue**”

5.5. You will see the following screen on the following page:

**Register a Domestic Individual**

Salutation:	<input type="text"/>	First Name:*	<input type="text"/>
Middle Initial:	<input type="text"/>	Last Name:*	<input type="text"/>
Suffix:	<input type="text"/>	Doing Business As: <input type="text"/>	
If you have a <a href="#">Social Security Number</a> or <a href="#">Taxpayer Identification Number</a> , enter and confirm it here.			
SSN:	<input type="text"/>	Confirm SSN:	<input type="text"/>
If you do not have a <a href="#">Social Security Number</a> , select a reason: <input type="text"/> <input type="button"/>			
<b>Contact Information</b>			
Same as Above:	<input type="checkbox"/>		
Organization:	<input type="text"/>	Position:	<input type="text"/>
Salutation:	<input type="text"/>	First Name:*	<input type="text"/>
Middle Initial:	<input type="text"/>	Last Name:*	<input type="text"/>
Suffix:	<input type="text"/>		
Address Line 1:*	<input type="text"/>	Address Line 2:	<input type="text"/>
City:*	<input type="text"/>	State:*	ALABAMA <input type="button"/>
Zip Code:*	<input type="text"/>	Phone:	<input type="text"/> ext. <input type="text"/>
Fax:	<input type="text"/>	Email:*	<input type="text"/>
<input type="button" value="SUBMIT"/> <input type="button" value="Go Back"/>			
Asterisks (*) indicate required fields.			
Revised: April 2005			



5.6. Enter the required information, including your Social Security Number, and any optional information you desire to provide.

5.7. If you don't have a Social Security Number, select a reason.

5.8. Click on “Submit”

5.9. You will see the following screen. The message inside the red box is shown below.

**FRN Registration Confirmation**

Thank you for registering with the FCC. As of today, <b>Nov 16 2018 3:49PM</b> , you have been assigned the following FCC Registration Number (FRN): <b>0028016616</b> . Please print this page for your records.			
<b>Domestic Individual Registration</b>			
Salutation:	<input type="text"/>	First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:	<input type="text"/>	Doing Business As: <input type="text"/>	
SSN:	**** 9999		
<b>Contact Information</b>			
Organization:	<input type="text"/>	Position:	<input type="text"/>
Salutation:	<input type="text"/>	First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:	<input type="text"/>		
Address Line 1:	7122 E Prairie Ridge Rd	Address Line 2:	<input type="text"/>
City:	Prescott Valley	State:	ARIZONA
Zip Code:	86315	Phone:	<input type="text"/>
Fax:	<input type="text"/>	Email:	aa3rr@verizon.net
<input type="button" value="Continue"/>			

**“As of today, (Date and time), you have been assigned FCC Registration Number (FRN): (A 10-digit number will be displayed). Please print this page for your records”.**

5.10. Your FRN, and any others you might create for other people (e.g., Children), are automatically associated with your CORES Username and you will be known as the FRN Administrator.

5.11. As the FRN Administer you can manage any FRN created using your Username (e.g., FRNs of family members (e.g., Children)).

5.12. As the FRN Administer you are required to keep the FRN registrant's information, including your information, up to date.

6. Once you have an FRN, you can apply for an amateur radio license, or any other license granted by the FCC.

7. If you need assistance call the Help Desk at 877-480-3201 (Mon.-Fri. 8 a.m.-6 p.m. ET).